

9.10 MINIMUM QUALIFICATION:

Following are the minimum qualification for various posts as prescribed by the DAVCMC:

Designations	Minimum Qualification
NTT* (Female candidates only)	Graduation (minimum 50% marks) with valid NTT (2 years) from a recognized institute. OR B.El.Ed . (4 years) OR D.El.Ed. (2 years) If NTT candidates are not available, Trained Graduates or Graduates with JBT (Two years) may be appointed.
PRT*	Graduation (minimum 50% marks) with JBT (Two Years). Preference should, however, be given to trained graduates.
TGT*	Graduation (minimum 50% marks) with B.Ed. as per the CBSE affiliation bye-laws* (*applicable for both - CBSE and State Education Board affiliated schools)
PGT*	Post-graduation (minimum 50% marks) with B.Ed. as per the CBSE affiliation bye-laws* (*applicable for both - CBSE and State Education Board affiliated schools)
<i>* CTET/STET is must where applicable as per the rules.</i>	
Librarian (Grade-I) in a Secondary/Sr. Secondary School	B.Lib., Knowledge of computer
Librarian (Grade-II) in a primary school or in primary wing of Sr. Secondary/ Secondary schools	B.Lib., Knowledge of computer
LDC (Admn.)/ LDC (Accounts)/ Stenographer	Graduation (B.Com in case of Accounts Clerk) with knowledge of Typing and Computer (MS Office atleast)/ Knowledge of Stenography is must for Stenographer.

UDC	<ul style="list-style-type: none"> - Graduation (preferably in Commerce) with knowledge of Typing and Computer. - Two Years Experience
Assistant	<ul style="list-style-type: none"> • Graduation with knowledge of Typing and Computer; knowledge of noting and drafting is essential. • Five years' experience.
Superintendent	<ul style="list-style-type: none"> • Graduates having full familiarity with tally and other software used in the school for Audit and Admn. Work proficiency in noting & drafting, letter writing; knowledge of rules and procedures of DAVCMC, knowledge of rules of concerned State Education Act/CBSE/any other affiliating body. • Ten years' experience
Nurse (Full time if school has 1501 students or more.)	<p>B.Sc. Nursing & Midwifery (4 years) from institute recognized by INC.</p> <p>OR</p> <p>3½ years Diploma in GNM with one year experience.</p>
Receptionist/Front Office Asstt. (Student-strength must be at least 500)	Graduation, Knowledge of Computer and Communication Skills in English
Lab. Assistant (For Physics, Chemistry, Biology, Bio-Technology, Home Science Lab)	B.Sc. with concerned subject or equivalent. He/ she must also possess working knowledge of computer.
Lab. Assistant (For Computer Science Lab.)	B.Sc. Computer Science / B.C.A. or equivalent.
Lab. Assistant (For Maths and Language Labs.)	B.A. for Language Lab. /B.Sc. (Maths) for Maths Lab. He/she must also possess working knowledge of computer.
Library Assistant	Diploma in Library & Information Science. He/she must also possess working knowledge of computer.
Counsellor & Wellness Teacher	<p>Graduation with Psychology</p> <p>OR</p> <p>PG Diploma in Child Development Course</p> <p>OR</p> <p>Graduation with Diploma in Career Guidance and Counselling.</p>

The services on the following posts be outsourced as per the requirement, ensuring the outsourced person has the qualification as mentioned against each :-

Network Assistant	B.Sc. (Computer Science) / B.C.A. with Diploma in Networking from a recognized institute.
Junior Engineer (Students' strength is 3500 and above)	<p>10+2 plus three years Diploma in Civil Engineer</p> <p>OR</p> <p>Graduate in Civil Engineers.</p>
House Keeper / Storekeeper	Graduation
Special Educator	<p>Graduate with B.Ed. (Spl. Education) alongwith CTET.</p> <p>Or</p> <p>Graduate, B.Ed. (General) alongwith Diploma in Special Education with CTET</p> <p>Or</p> <p>Graduate, B.Ed. (General) with Post Graduate Professional Diploma in Special Education with CTET</p> <p>Or</p> <p>Any other equivalent qualification approved by Rehabilitation Council of India (RCI) with CTET.</p>